

**Borough of Newtown**  
**Frontage and Storm Drainage Facility Permit Application**

**Purpose:** This application is for a municipal permit to locate, construct or alter a driveway or other frontage improvement including sidewalks, curbing and/or to install, improve, or otherwise alter storm drainage facilities located within the Right-of-way of a street in Newtown Borough, PA.

**Submission Requirements:** In addition to appropriate fees and escrow checks payable to Newtown Borough, please submit this application along with a sketch plan clearly showing the project location and details of the proposed work to: [buildingandzoning@boroughofnewtown.com](mailto:buildingandzoning@boroughofnewtown.com)  
Deliver/mail support documents to: Newtown Borough Hall 23 North State St Newtown, PA 18940

**Section I – Applicant Information**

Applicant Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Section II – Project Information**

Location of Work / Street Name: \_\_\_\_\_

Proposed Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Type of Work / Construction Activity: \_\_\_\_\_

Equipment to be Used: \_\_\_\_\_

Description and Purpose of Work: \_\_\_\_\_

\_\_\_\_\_

Traffic Control / Safety Measures, if applicable: \_\_\_\_\_

**Applicant Acknowledgment:**

I hereby certify that the information provided is true and accurate. If issued, I agree to comply with all Borough ordinances, permit conditions, and safety requirements.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR BOROUGH USE ONLY**

Permit Approval:    Approved    Denied   Conditions / Comments: \_\_\_\_\_

Borough Engineer Signature : \_\_\_\_\_ Approval Date: \_\_\_\_\_

Permit # \_\_\_\_\_

Date Issued: \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_ Check # \_\_\_\_\_

Escrow: \$ \_\_\_\_\_ Check# \_\_\_\_\_

**Final Inspection Approval**

Borough Engineer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **General Instructions**

Any work within the Right-of-Way of a Borough street relating to the location, construction or alteration of a driveway or frontage (sidewalk and/or curb) and/or storm water facilities requires, in addition to digital versions, the submission of two (2) copies of a sketch plan showing the location and details of the proposed project.

Complete SECTION I of the application in its entirety, providing enough information to adequately indicate the specific location of the proposed project.

Complete SECTION II of the application with an adequately descriptive statement relative to the work to be done, the materials to be used, and any peculiarities inherent to the project. The accompanying sketch plan should include, but not be limited to, the following: accurate location of any existing storm water facilities; accurate location of existing features such as edge of road, existing curb and sidewalk, and existing utility poles and trees. Proposed construction features should be shown and adequately dimensioned, indicating the type of materials and limits of improvements.

After issuance of a Frontage Improvement Permit by the Borough Engineer (SECTION III), the applicant and/or the contractor performing the work is required to notify the Borough Engineer at least forty-eight (48) hours before any work is started in connection with any improvements that are to be made.

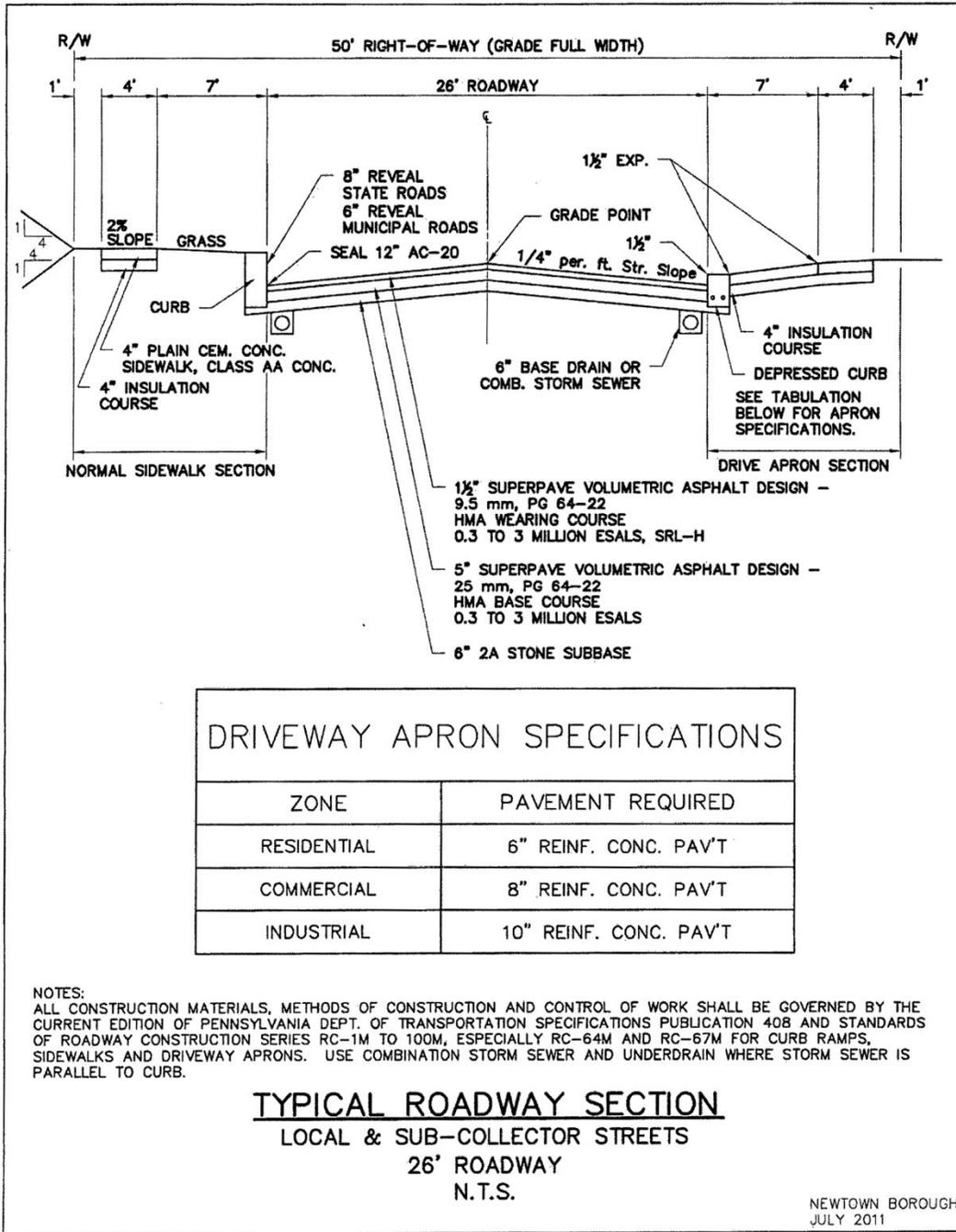
Upon completion of the project, a Final Inspection (SECTION IV) is required. The applicant and/or the contractor doing the work is required to notify the Borough Engineer that the work is completed and ready for a final inspection.

SUBDIVISION AND LAND DEVELOPMENT

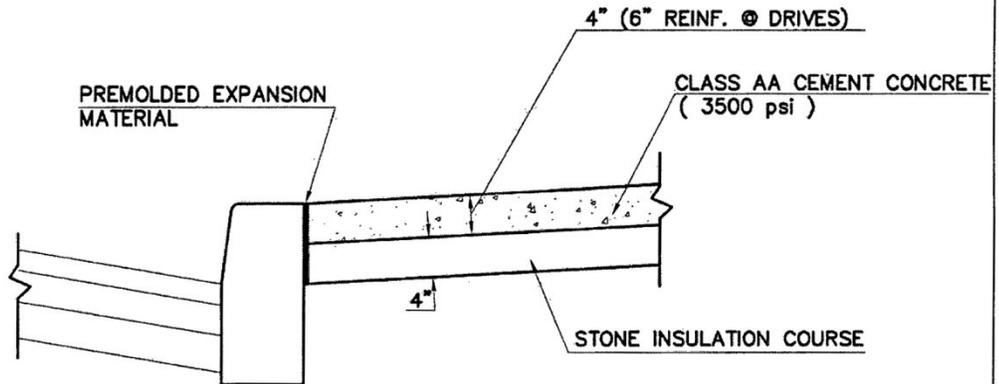
486 Attachment 1

Borough of Newtown

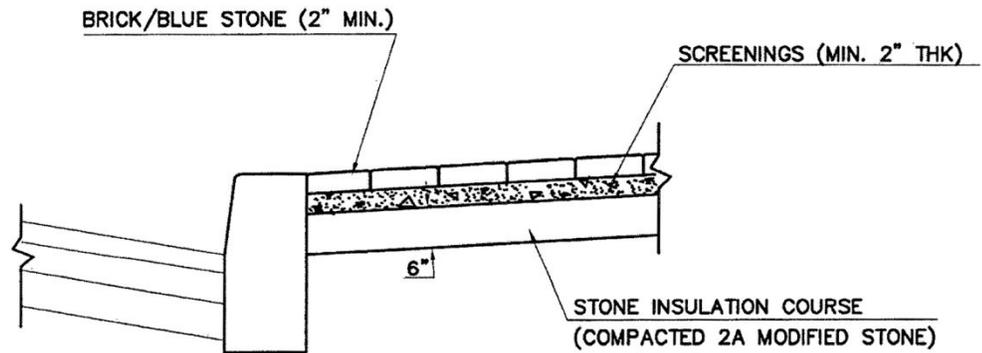
Appendix A  
 Roadway, Curbing and Sidewalk Details  
 [Amended 8-10-2011 by Ord. No. 716]



NEWTOWN CODE



**CEMENT CONCRETE SIDEWALK**  
N.T.S.



**CLAY OR CONCRETE BRICK SIDEWALK**  
**BLUE STONE SIDEWALK**  
N.T.S.

**NOTES:**

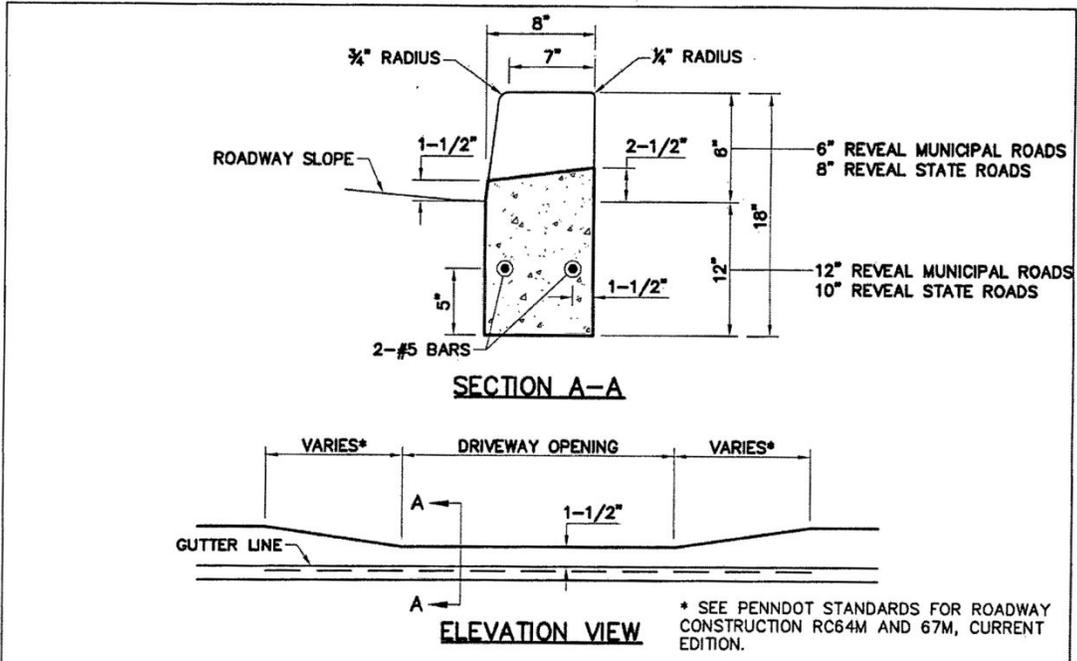
SIDEWALK SURFACE SHALL BE STABLE, FIRM AND SLIP RESISTANT IN ACCORDANCE WITH THE CURRENT ADA GUIDELINES. WHERE A SIDEWALK CROSSES A DRIVEWAY, THE SURFACE OF THE SIDEWALK SHALL BE CONTINUOUS ACROSS THE DRIVEWAY.

THE SIDEWALK SURFACE SHALL BE LEVEL. (SURFACE TO SURFACE ELEVATION DIFFERENCE OF  $\frac{1}{4}$ " OR GREATER OR SHALL BE CORRECTED)

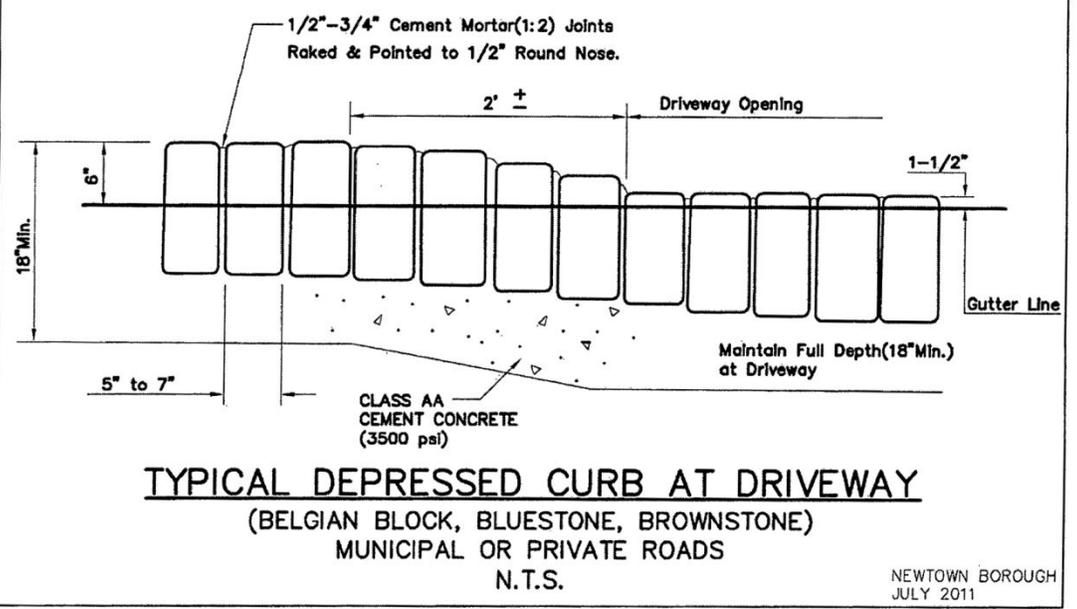
AT PEDESTRIAN STREET CROSSING POINTS, SIDEWALKS SHALL BE EXTENDED TO THE CURBLINE AND SHALL BE CONSTRUCTED WITH CURB RAMPS IN ACCORDANCE WITH ALL APPLICABLE PENNDOT AND ADA REQUIREMENTS AND SPECIFICATIONS.

NEWTOWN BOROUGH  
JULY 2011

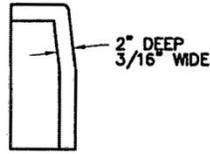
SUBDIVISION AND LAND DEVELOPMENT



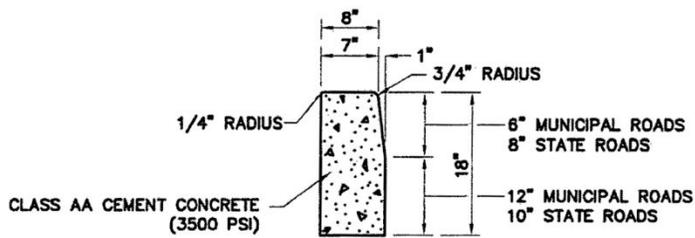
**TYPICAL DEPRESSED CURB AT DRIVEWAY**  
N.T.S.



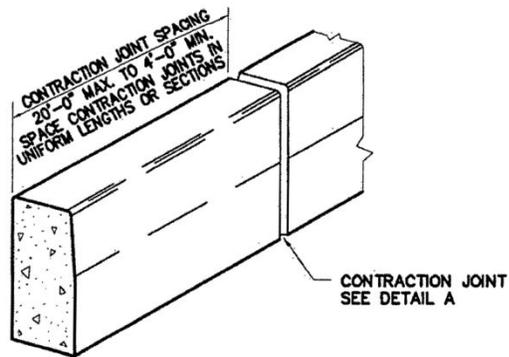
NEWTOWN CODE



DETAIL A  
CONTRACTION JOINT



TYPICAL CROSS SECTION



PLAIN CEMENT CONCRETE CURB

N.T.S.

NEWTOWN BOROUGH  
JULY 2011

SUBDIVISION AND LAND DEVELOPMENT

